American Society of Civil Engineers
Philadelphia Section
Younger Member Forum

2025-2026 Board Meeting No. 4

DATE: Wednesday, October 22, 2025
TIME: 5:30 PM – 7:00 PM
LOCATION: McCormick Taylor, 1818 Market Street, 16th Floor, Philadelphia, PA 19103
CALL INFO: Teams Link (Meeting ID: 228 112 625 595 8; Passcode: kg7Z2a3R)

ATTENDANCE: *Virtual attendees in italics.*

Kevin Walsh (KeW)
CJ Medora (CM)
Kayla Nelson (KN)
Christian Antisell (CA)
Assunta Daprano (AD)
Elvira Mikhael (EM)
Tyler Farley (TF)
Noor Dabdoub (ND)
Laurel Welch (LW)
Zach Abbas (ZA)
Andrew Edwins (AE)
Alyssa Pizzi (AP)
Kevin Malley (KM)
Gina Venuto (GV)
Lexi Gawelko (AG)
Anthony Rizzo (AR)
Kerianne Chen (KC)
Katie Wade (KaW)
Emma Youngs (EY)
Cory Bogas (CB)
Tony Ableman (TA)
Shane Leiphart (SL)
Hannah Booz (HB)

GUESTS:

MINUTES

I. Call to Order and Roll Call **(KeW)** *5:31 PM*
   A. ~~McCormick Taylor WiFi:~~ *KeW requested WiFi details be excluded from the meeting agenda moving forward.*

II. Consent Agenda (**KeW)**
   A. INCLUSIONS:
      i. October Board Meeting No. 4 Meeting Agenda
      ii. September Board Meeting No. 3 Meeting Minutes
   B. Motion to approve consent agenda items:
      i. MOTION: *CM*
      ii. SECOND: *HB*
      iii. DISCUSSION: *None*
      iv. RESULT: *Pass*

III. Executive Committee **(KeW)**
   A. ASCE Updates **(KeW)**
      i. Section
         a) Past Events
            (1) 10/7 October Section Dinner Meeting (1 Ethics PDH)
               (a) A lot of students attended - particularly Widener and Swarthmore.
         b) Upcoming Events
            (1) 11/13 November Section Dinner Meeting - YMF Topic
               (a) William H. Gray III 30th Street Station Redevelopment **(AD/EY)**
                  (i) KeW asked AD whether she responded to Dennis Wilson regarding the dinner menu. She confirmed she did (and noted fried zucchini will be making an appearance).
                  (ii) Presenters from AECOM and Amtrak have been identified.
         c) PA Report Card

(1) Sign Up Now Open!
(a) Interested volunteers should complete the 2026 PA Infrastructure Report Card Interest Form from chairs Justin Komp and Paul Ackerman.

ii. Region 2
a) Upcoming Events
(1) Region 2 Assembly - University of Delaware (Saturday, November 8)
(a) Carpooling and student chapter outreach
(i) Kayla & Christian plan to attend - maybe Cory.
(b) Professional registration is $10
(2) Mid-Atlantic Student Symposium - University of Pittsburgh at Johnstown (Friday, April 17th to Sunday, April 19th) - volunteers needed!
(a) If you're interested in going let Kevin Walsh know.
(b) KN mentioned NJIT is also hosting the Metropolitan Student Symposium as it is a closer option for folks who want to volunteer at a symposium but are unable to travel to Pittsburgh. It is the same weekend as the Mid-Atlantic Student Symposium. It is accessible by public transportation via Acela High Speed Rail from 30th St Station to Newark - Penn Station.

iii. Society
a) Past Events
(1) Annual Convention in Seattle, WA (10/8-10/11)
(a) Villanova and Widener students attended. Villanova won the Cornhole tournament!
b) Upcoming Events
(1) 2026 Multi Region Leadership Conference (MRLC) in Jacksonville, FL (1/9-1/10)
(a) Interest and "Airpooling" Spreadsheet
(2) ASCE2027 @ Pennsylvania Convention Center (3/1/27 - 3/5/27)
(a) Local Planning Committee
(i) If you are interested in helping with identifying technical tour locations or generally being involved in planning please contact Jesse Gormley (JGormley@Pennoni.com)
(ii) CA mentioned there is a brainstorming meeting next Tuesday, October 28 at noon. Contact CA if you are interested in attending the meeting

B. Budget **(CA)**
i. FY26 Budget Approved by Section
a)
ii. Reimbursement Request Cover Letter Template
a) CA met with Section Treasurer, Tim Abel, to discuss reimbursement processing.
- *A line was added to the*
- *Explanations of expenditures should be included in the receipt descriptions.*
- *CA will be communicating with YMF regarding when Tim Abel plans to process reimbursements.*

IV. Communications Committee **(KN)**
A. IT/Website Updates **(ND)**
i. Continuing to organize the archived photos.
ii. Need board members to check our website to see what needs to be updated (Awards, CivE Club, K-12 Outreach, College Contact, Mentorship, JEDI, etc.).
iii. Board Bio Updates
B. Public Relations Updates **(LW)**
i. Section Newsletter
a) Keep sending event highlights and pictures for the Section Newsletter!
ii. Annual Report (11/30)

a) Will reach out to individual chairs with questions, as applicable.
b) Draft will be submitted to Executive Board mid-October.

C. Social Media Updates **(ZA)**
   i. Phillies Game & Tailgate Recap
      a) EY took a photo of both winners. Ivan and John Doe.
   ii. Fall Adopt-A-Highway Recap
   iii. Transitioning our LinkedIn to a Business Page

D. Awards **(TF)**
   i. Younger Member Council (YMC) Awards (10/30)
      a) Received some nominations and sent notifications to nominees. Awaiting approval of nominations prior to making an announcement.
      b) Peers Group Award - need to confirm the deadline since it was different from the other YMC awards.
   ii. ECP Engineers Week Award Nominations
   iii. New Faces of Engineering 2026 (10/31)

V. Outreach Committee **(CM)**

A. Mentor Program Update **(HB)**
   i. Mentor/Mentee Program Update
      a) Mentees and Mentors are matched up.
   ii. Mock Interviews (11/11)
      a) Have 3 Students so far (need at least 4-5 students).
      b) Need at least 5 interviewers.
      c) Details have been sent to the student chapters
      d) Will select the dinner option based on how many people attend.

B. CivE Club Program Update **(KaW/EY)**
   i. The program will be on Wednesdays at 3:30 PM.
      a) Participating in Future Cities this year
      b) Looking for volunteers soon; bulk of volunteer work is to be done in December/January
         - *Only 5 students in CivE Club this year.*
         - *In need of essay and presentation help without taking away from the kids.*
         - *CM said to keep up the good work! :D*

C. K-12 Outreach Program Update **(TA/SL)**
   i. Coordinating with teachers to lock in events
   ii. Meeting with Girls Inc. soon

D. College Contact Updates **(CB)**
   i. Drexel College Event (10/9)
   ii. Swarthmore College Event (10/28)
   iii. Widener Mock Interview Event (11/10) - YMF to sponsor pizza?
      a) Three YMF members attending the Mock Interview event.
      b) AD asked about why we would plan to cover the food at the event. Wondering what precedence it would set.
         - *CA, CM, KN, and KeW discussed covering maximum of $50.*
         - *Executive Board to follow-up with Cory with a suggestion.*
   iv. CSI Philly Multi-Professional Society Event (11/11) at Widener **(KeW)**
      a) KeW discussed that Kevin Brown said Section members are attending
      b) This is generally a networking event for professionals and students.
      c) If you can attend only one event the week of 11/10, please attend the YMF Resume Event on 11/11.
   v. Welcome Back Student Event (TBD)

Brief recess to take a photo in the lobby at 6:15 PM.
Meeting continued at 6:21 PM.

VI. Events Committee **(CA)**

A. Justice, Diversity, Equity, and Inclusion (JEDI) **(EM)**
   i. JEDI updates
      a) Meeting with Matt Reese was rescheduled for next week.
   ii. Looking for committee members
      a) Dani Schroeder and Matt Reese were the only attendees at the most recent committee meeting. EM could use some assistance with brainstorming.
   iii. EM asked about what her role in the event approval process was.
      a) AD, CA, CM, and KeW all contributed to the discussion. ADA compliance, gender-neutral bathrooms, inclusive language, visually accessible flyers. KN mentioned she updated the Event Planning Checklist (saved in the Resource folder on the Google Drive).

B. Past Events
   i. Phillies Game & Tailgate (9/26) **(KM/GV)**
      a) GV was unable to attend the event but said based on what she heard the game went very well. The food was good.
   ii. ASHE Highway Clean Up (10/11) **(KC)**
      a) Spent less on lunch this year. Would like to use extra budget - the idea was liked by everyone at the meeting. Someone also asked if
         - *Harper Freight Discount Tools has grabbers for less than $5.*

C. Upcoming Events
   i. PWD Southwest Water Pollution Control Plant Tour (11/6) **(AR/LG)** *Taking place 1-3 PM, lunch provided. Four signed up, 1 PDH provided.*
   ii. Animal Care & Control Team (ACCT) Philly Service Event (11/15) **(KC)**
      a) KC will be asking ACCT about what activities they will be doing that day to hopefully include in the next E-Blast. KC offered to carpool people. Currently have 3 volunteers, but could use at least 1 more.
      b) Need a last call post on social media.
   iii. Joint Winter Mixer with ASHE DelVal (12/2) @ Puddler's Kitchen and Tap in Bridgeport **(KM/GV)**
      a) Ticket price was lowered to $15 pp to hopefully draw more attendees.
      b) Need flyer shared on social media.

D. Look Ahead Events
   i. Professional Development **(AE/AP)**
      a) Speed Networking/Mentor Event
      b) Looking at January and considering involving the Section since they'd mentioned a mentorship program between the Section and YMF).

VII. Look Ahead / Other Business **(KeW)**

A. Winter Social 2026 (2/2) **(CM)** - Donation Letters and Winter Social Committee!

B. Board Member Apparel Order **(KC/EY)**
   i. The order votes became split after the most recent
   ii. KeW motioned to vote on whether to advertise the apparel to ASCE Philadelphia's general membership. KeW put it to vote in the meeting and a majority agreed to open the order up to general members.
   iii. 4 Women's polos
   iv. 6 Men's polos

C. Board Meeting Locations **(KeW)**
   i. We are in need of hosts and a food sponsor for a few upcoming board meetings. If your company would be willing to host, please contact KeW.
   ii. January (1/28) - PWD hosting, food sponsor needed
   iii. February (2/25) - Pennoni?
   iv. April (4/22) - Need a meeting host
   v. May (5/20) - Need a meeting host

D. Board Bonding **(EY/CA)**
   i. YMF Game Night (11/21; 5:30PM to 10PM)
      a) Chez Christian Accessible by public transportation via Buses 9 and 27 and regional rail via Norristown High Speed Rail Line

b) *Plus ones are welcome.*

ii. *Planning another Board Bonding event for February. Currently considering a winery or distillery tour (potentially renting a bus). This would be a weekend board bonding event.*

E. Future Cities Competition - Archbishop Carroll High School; Radnor, PA (1/24) **(KN)**

VIII. Open Discussion **(KeW)**

A. CA asked to continue discussing the Apparel Order. KeW mentioned we'd already voted to open the orders up to general membership.

IX. Officer Reports

A. Vice President **(CM)** *None.*
B. Secretary **(KN)** *None.*
C. Treasurer **(CA)** *Respond to the board bonding invitation.*
D. Past President **(AD)** *None.*
E. JEDI **(EM)** *None.*
F. Awards **(TF)** *None.*
G. Information Technology **(ND)** *None.*
H. Public Relations **(LW)** *None.*
I. Social Media **(ZA)** *None.*
J. Professional Development **(AE/AP)** *None.*
K. Social Events **(KM/GV)** *None.*
L. Technical Events **(LG/AR)** *None.*
M. Community Service **(KC)** *None.*
N. Civil Engineering Club **(KaW/EY)** *None.*
O. College Contact **(CB)** *None.*
P. K-12 Outreach **(TA/SL)** *None.*
Q. Student Member Transition **(HB)** *None.*
R. Mentors *None.*

X. Other American Society of Civil Engineers Updates

A. Committee on Student Members **(A Daprano/K Nelson)**

i. *Practitioner Advisors should remind their student leaders that Student Chapter Annual Reports are due at the beginning of February.*

B. Committee on Developing Leaders **(C Medora)**
C. New Faces of Civil Engineering 2026 (10/31) **(KN)**
D. Transportation Policy Committee **(CA)**

XI. Board Meeting Schedule

A. Next Meeting:

Wednesday, November 19, 2025 at Urban Engineers
530 Walnut Street
Philadelphia, PA 19106

XII. Adjourn *6:58 PM*